

Minute Book – Page 85
Monthly Meeting:
September 5th, 2018

The Keating Township Supervisors met on September 5th 2018 at 6:00 pm in the Township Building with Chairman Douglas Covert bringing the meeting to order and leading the Pledge of Allegiance. Supervisor McClain, Supervisor Wheeler, Sec’y Smith, Buzz Felix, Fran Delancey and six (6) township residents attended the meeting.

The Minutes of August 8th, 2018 were unanimously approved by motion of Supv Covert/2nd Wheeler.

TREASURER’S REPORT showed the following bank balances:

| | GENERAL FUND | STATE AID | SEWER | Period of | 8/1/18 to 8/31/18 | |
|---------------------|----------------------|----------------------|----------------------|--------------|-------------------|--------------|
| Petty Cash | 97.38 | - | 131.40 | General Fund | Receipts | \$ 58,324.46 |
| Checking | 117,596.68 | 2,090.31 | 3,598.67 | | Expenses | \$ 45,934.42 |
| Savings | 586,270.49 | 171,840.41 | 47,648.84 | | Checks No. | 7964 - 8011 |
| NWS - Savings | 107,828.18 | - | 15,393.80 | | | |
| Impact Fee/Debt Res | 110,132.78 | - | 354,113.54 | State Aid | Receipts | \$ - |
| | <u>\$ 921,925.51</u> | <u>\$ 173,930.72</u> | <u>\$ 420,886.25</u> | | Expenses | \$ 10,234.43 |
| PAID EXPENSES | 785.96 | None | 282.98 | | Checks No. | 3173 - 3174 |
| UNPAID EXPENSES: | <u>\$ 16,413.99</u> | <u>\$ 981.10</u> | <u>\$ 11,716.70</u> | | | |

A motion was made by Supv Wheeler/2nd McClain, to accept the Treasurer’s Report, pending audit. Motion carried unanimously. By motion of Supv Covert/2nd Wheeler, it was unanimously agreed to pay the bills as listed on the Expense Report for a total of \$29,111.19, including Sewer Expenses of \$11,716.70. A motion was made by Supv Covert/2nd McClain to pay any bills that come due before next meeting that will accrual a late charge. Motion carried unanimously.

PUBLIC HEARD: None

BIDS: None

COMMUNICATIONS:

- 1) PSATS News Bulletin ~ July & August 2018
- 2) Valley Cross Road Bridge is Open!!! Township received noticed from that CCJM that the structure repairs have been completed and it is safe to re-open at a posted weight limit of 3 Tons.
- 3) Hamlin Library Report – Aug 2018

OLD BUSINESS:

- 1) Twp has been working with PQS and Shell with finalizing the agreement that we need to get the Twp thru the plume area of Valley Cross Road. PQS will be supplying KTP the necessary information to help us place the sewer line in the area successfully.
- 2) A motion was made by Supv Covert/2nd Wheeler to adopt Ordinance No. 98 ~ Local Service Tax. Motion carried unanimously.
- 3) A motion by Supv Covert/2nd McClain to table Stiffler McGraw proposal for Phase I Pump Station Grant Application Project until next meeting so Supervisors can review the proposal. Motion carried unanimously.

NEW BUSINESS:

- 1) Buzz Felix went over highlights from our 2017 Financial Audit they prepared for the Township. Felix and Gloekler, PC found no issues and the Township financials are in good standings.

- 2) A motion by Supv McClain/2nd Wheeler to accepted IA Construction quote on Type AS2 Sand in the amount of \$13.25 per ton. Motion carried unanimously. Township also received quotes from Gernatt's – Type 3A @ \$13.55 per ton and Glen O. Hawbaker AS2 @ \$23.88 per ton and AS1 @ \$19.88 per ton.
- 3) A motion made by Supv Covert/2nd Wheeler to accept Resolution 2018-J, to appoint the Secretary-Treasurer as the authorized representative to request and receive any and all tax information and records from Berkheimer. Berkheimer is Township local tax collector. Motion carried unanimously.
- 4) Resolution 2018-K was motion by Supv McClain/2nd Wheeler to transfer \$500,000 of Hamlin Bank General Fund Money Market Account No. 901294322 and place it into PLGIT General Fund Account No. 7083015. Motion carried unanimously.
- 5) Resolution 2018-L was motion by Supv Wheeler/2nd Covert to close Northwest Savings Bank Account No. 2166016747 and place the \$107,851.07 into PLGIT General Fund Account No. 7083015. Motion carried unanimously.
- 6) Resolution 2018-M was motion by Supv Covert/2nd Wheeler to close Hamlin Bank Sewer Debt Reserve Account No. 901329487 and place the \$339,588.54 into PLGIT Sewer Fund Account No. 7083025. Motion carried unanimously.
- 7) Resolution 2018-N was motion by Supv Wheeler/2nd McClain to close Hamlin Bank State Aid Money Market Account No. 901294551 and place the \$171,840.41 into PLGIT State Aid Account No. 7083035.
- 8) Secretary – Treasurer asked Supervisors if she could collect quotes on 2017-2018 Diesel Fuel for Oct board meeting.
- 9) Supervisors and Secretary -Treasurer discussed having an escrow account for road bonds checks. Currently, Twp just places the road bond checks in a folder. The contractors could cancel the check at any point and Twp could possible loose that money if contractor damages the road. Supervisors would like to have a separate bank account to deposit and hold the money in until contractor is complete with their project. A resolution will be motioned at the October board meeting.

10) Workshop ~ None

11) Assessor's Office ~ 6 changes with an increase of \$11,690.00

NEXT MEETING: will be held on Wednesday, October 3rd at 6:00 pm in the Township Building.

NEXT WORKSHOP: will be held on Tuesday, September 18th at 5:00 pm in the Township Building.

ADJOURNMENT: was heard at 7:27 pm

Respectfully submitted, Melissa Jo Smith, Secretary-Treasurer